

**NOTICE – Registration for Repeat, Reappear & Improvement Category
open for Summer Semester July 2025**

17 June 2025

Only applicable to final Year Odd & Even Semester of all Programmes & all Semesters of B.Pharm

Reference to the notification dated 29 September 2022 (**Discontinuation of Summer 1 & 2 for Non-final Year courses**) the Registration Form to apply for Summer Semester 2025 is now open.

Final Year Courses – Important Points to Note

1. Additional attempt at Repeat, Reappear & Improvement shall be offered to the graduating students so that they have the opportunity to graduate during the same year.
2. The timelines for Summer Semester 2024 for graduating students (**courses of final year Odd & Even semesters**) are –
 - a) 7 July 2025 to 25 July 2025 – classes and internal assessments for the repeat category
 - b) 28 July 2025 to 8 August 2025 - External component Exams.
3. **Reappear** – This would be for those students who have failed a subject after taking all assessment. **The previous internal marks shall be carried forward.**

The fee for the same would be Rs 1000 per component if applied within the prescribed timeline.

Reappear Fee Timeline-
Up to 26 June 2025 – Rs 1000
Up to 03 July 2025 – Rs 2000
Up to 10 July 2025 – Rs 4000
After 10 July 2025 – Rs 6000 (if the exam the particular subject is still to be held)

4. **Improvement** – A student shall be allowed to improve his CGPA by re-appearing in the Examination(s) in the Courses of his/her choice. In this case his/her Mid Semester Evaluation (MSE) shall be carried forward. The best of the marks obtained in that subject(s) shall be taken into consideration for calculating the CGPA and eligibility for award of a degree. Improvement is only possible in courses which have a written

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theory exam component in the ESE (VIVA, Practical, Jury and submission based ESE cannot be taken for improvement).

The fee for the same would be Rs 1000 per subject if applied within the prescribed timeline.

Improvement Fee Timeline-
Up to 26 June 2025 – Rs 1000
Up to 03 July 2025 – Rs 2000
Up to 10 July 2025 – Rs 4000
After 10 July 2025 – Rs 6000 (if the exam the particular subject is still to be held)

5. **Repeat** (Compulsory & Optional) is applicable in case of -
- A) Repeat Compulsory - If the previous exam result status is Debarred (DB) due to attendance (all programmes)
 - B) Repeat Compulsory – If in the previous exam result status is Fail in a subject that is 100% internal or 100% external component (all programmes)
 - C) Repeat Optional - Any student who has failed a subject and who wants to improve upon their previous internal marks need to repeat the course. (Not applicable for B.Pharm) **This category cannot be applied on TCSion. Students to approach the Exam Office to fill a manual form.**

In the Repeat category students are required to repeat the course. This would be through a fast track mode wherein the student would be required to attend classes at the end of which the student would also take the exam. Minimum 75% attendance is required in the course conducted during Summer Semester for the student to be eligible to take the exam. **In this case, the student's previous internal marks shall stand null and void** and only the current internal & external marks shall be considered.

The fee for the same would be Rs 5000 per subject if applied within the prescribed timeline.

Repeat (Compulsory & Optional) Fee Timeline-
Up to 26 June 2025 – Rs 5000
Up to 03 July 2025 – Rs 6000
Up to 07 July 2025 – Rs 7000 (if the sessions for the particular subject have not commenced)
After 07 July 2025 – Rs 8000 (if the sessions for the particular subject have not commenced)

(‘Repeat-Compulsory’ can be applied on TCSion. But any student who wants to opt for ‘Repeat – Optional’ has to fill a Manual Form, as this option is not available on the TCSion. Contact the concerned exam staff for the same)

Reappear & Improvement for Non-Final Year Courses

6. For non-final year courses the Summer Semesters examinations shall cease to exist.
7. As the Summer Semester has been discontinued (except for the Final Year Courses), the Reappear & Improvement exams would be offered only during Odd & Even Regular exams.
8. However, B.Pharm programme will have, additionally, Reappear examinations for non-graduating students in Summer Semester to accommodate minimum number of attempts to clear a paper as prescribed by PCI norms. (not applicable to other programmes)


Process to apply: (helpfile attached)

- 9 Go to <https://www.tcsion.com/SelfServices/>
 - 9.1 Insert your login credentials then Click "Login"
 - 9.2 Click "Exam Registration Form/Admit Card Download"
 - 9.3 Click "Exam Enrollment"
 - 9.4 In subject enrollment details Click plus icon to view to the subject
 - 9.5 Semester name will be visible to select the subject
 - 9.6 On clicking the + icon to select the subject
 - 9.7 Select the Repeat, Reappear or Improvement subject **(by default all subjects can be selected – therefore be careful and choose the correct one else you may end up paying fees even for subjects that you have already passed or have applied for Improvement in a subject which cannot be taken under this category [see point 3 above])**
 - 9.8 Verify the fee details click on submit button.
 - 9.9 Click "Proceed" (once submitted the details cannot be changed)
 - 9.10 Click "Pay Now"
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- 10 For any technical issue contact **ERP helpdesk**
erpsupport@sushantuniversity.edu.in (or visit D-312)

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- 11 For any subject related query contact the following (or visit D-105)–
- (i) For the School – SAA – Ms Monika (9990750758) at monika@sushantuniversity.edu.in
 - (ii) For the Schools - SoB & VHTBS – Mr Suresh Kumar (8860712941) at sureshkumar@sushantuniversity.edu.in
 - (iii) For the School – SHS – Ms Sneh Lata (7838883513) at snehlata@sushantuniversity.edu.in
 - (iv) For Schools - SOL & SOD – Mr Gopal Agarwal (9891075259) at gopalagarwal@sushantuniversity.edu.in
 - (v) For the School – SET – Mr Shailender Singh Negi (9868725426) at shailendernegi@sushantuniversity.edu.in

IMPORTANT: For completing the registration process, it is mandatory that both the form and the payment be submitted within the timelines specified above. The examination department **will Not** entertain any discussion / dispute arising due to incomplete registrations or selection of incorrect subjects therefore while selecting the subjects and paper type please be careful.

 17/6/25

Anil Yadav
Controller of Examinations

